

Western Regional Service Board Meeting Minutes

Meeting Information:

Date: Thursday, September 13, 2018

Time: 10:10am – 2:20pm

Place: WRWM Office, 14 Main Street

Present were:

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| Anthony Blanchard | WRSB Member– North/South Bay of Islands |
| Barbara Barter | WRSB Vice-Chair – Burgeo and Area |
| Bernd Staeben | WRSB Member – Corner Brook |
| Cynthia Downey | WRSB Member – Bay St. George (Via Telephone) |
| Derrick Anthony | WRSB Member – Humber Valley (Via Telephone) |
| Eli Bishop | WRSB Member – White Bay South |
| Joseph Reid | WRSB Member - Long Range |
| Josh Carey | WRSB Chair – Corner Brook |
| Melvin Keeping | WRSB Member – Southwest Coast |
| Rita Legge | WRSB Member – Bay St. George |
| Roger Barrett | WRSB Member – Western Hills |
| Jason King | Chief Administration Officer, WRWM |
| Pauline Anderson | Executive Assistant, WRWM |
| Angela Cullihall | Accounting Manager, WRWM |
| Trent Quinton | Operations Manager, WRWM |

Call to Order

Meeting was called to order at 10:10am by WRSB Chair Josh Carey with quorum reached. Two Board Members joined the meeting via telephone.

No minutes from previous WRSB meetings will be adopted at this meeting as this meeting was called to deal with a limited agenda.

1. Additions to the Agenda

Motion 18-0913-1.1.1: Moved by Rita Legge, Seconded by Roger Barrett. The WRSB accept the amended agenda for the September 13, 2018 WRSB meeting as presented with three additions (Letter from Southwest Coast; St. George's Email; and, Letter from Minister and WRSB Chair's response). Motion carried.

2. Interim Recycling Options

The RFP for Recycling allows for a six month timeframe for Bidder to bring their facility to full operation for processing Western's recyclables. The trucking contract allows for the delivery of recyclables to Central for year 1 of the contract as it was understood that recyclable material may be required to go to Central until the local MRF was completely operational.

a) Immediate Recycling Needs

Scotia will have no problem keeping up with the recycle processing once they have their new equipment in place for the long-term contract; however, their current manual system is too slow and inefficient for Western's recycle processing needs. The current motion is for the large amount of current inventory held by WRWM.

Motion 18-0913-2.1.1: Moved by Bernd Staeben, Seconded by Joe Reid. The WRSB agree to transport the nine trailers full of backlogged recyclable material to the Central Newfoundland Waste Management MRF for processing at a cost of \$345/tonne (\$30,000). Melvin Keeping was against the motion, the remainder of the Board was in favour of the motion. Motion passed.

The board wanted reassurance that WRWM will be getting the rebate (MMSB beverage deposit refund) on any recyclables brought to CNWM. The rebate will be based on a percentage of the recyclables and WRWM will get it, although it won't be received immediately.

b) Interim (6 month) Recycling Options

The next decision from the board is for the 6month interim period until Scotia Recycling can get their Materials Recovery Facility (MRF) operational. The presentation continued with the three options available to Western. Any decision would be on a month-to-month basis and if Scotia can get their MRF operational before the 6 months, then WRWM can begin using that facility.

Motion 18-0913-2.1.2: Moved by Cynthia Downey, Seconded by Barbara Barter. Be it resolved the WRSB approve the interim option of bringing the recyclable material to the CNWM MRF for processing at a cost of \$271,146 (\$42,232 for transportation and \$228,914 for processing) until December 31, 2018. The rate of \$90,382 per month (\$14,077 for transportation and \$76,305 for processing) will continue into 2019 until the MRF is operational at Scotia. Expectation is that this is no later than end of March 2019. Roger Barrett and Melvin Keeping were against the motion, the remainder of the Board was in favour of the motion. Motion passed.

3. Scotia Recycling Long Term Contract

A draft of the contract was sent out to the Board for review. There were a couple of questions regarding applicable laws, styrofoam accepted from residents as well as some human resources language issues. The board was agreeable in principle with the content of the Contract with WRWM staff and legal finishing the details.

Motion 18-0913-3.1.1: Moved by Bernd Staeben, Seconded by Eli Bishop. Be it resolved the WRSB accepts in principle, the Long Term Recycling Contract #2018-A05 with Scotia Recycling as presented, for the period of 10 years at \$520,000 per year (excluding HST) with an annual CPI increase. All board members were in agreement with the motion. Motion passed.

4. Negotiations Update

a) Letter from the Minister and the WRSB Chair's Response

The WRSB Chair received a letter from the Minister which outlines a move forward strategy and was read to the Board. The WRSB Chair responded to the Minister's letter, which was also read out to the board. This letter basically states that the WRSB and WRWM will cooperate in any way to advance negotiations and will not be an impediment to the process.

b) The negotiation committee engaged Doug Vanderlinden

Doug has a background in Accounting and the Waste Management business. Once he has prepared his position, he will present it to the Negotiating committee first, then it will come to the board. His presentation will show how we arrived at where we are as well as firm up our negotiating strategy. He will also be assisting in a five year budgetary plan to assist in our organization's stability and sustainability in the long-term, which will be directly linked to negotiations. Doug understands WRWM's history and all aspects of the organization and provides credibility for WRWM.

5. October Free Public Drop-off / Fall Clean-up

Motion 18-0913-5.1.1: Moved by Anthony Blanchard, Seconded by Roger Barrett. Be it resolved the WRSB provide free residential drop-off at all WRWM transfer stations open for all four Saturdays in the month of October. All board members were in favour of the motion. Motion passed.

It was requested that a letter be sent to each municipality regarding this as well as placing an ad in the newspaper to ensure all residents are aware of this service.

6. Confirm Next WRSB Meeting Date and Time

In keeping with the regular schedule of fourth Thursday of the month, the next WRSB meeting will take place on Thursday, September 27, start time will be the regular 4pm timeslot.

7. Other

a) Letter from Southwest Coast

Bids from the recent Curbside Collection tender were too high and rejected by the Channel-Port aux Basques Council at their September 12th meeting. The town has drafted a letter to the Department of Municipal Affairs and Environment (DMAE) to request two new split body trucks for the town to use in order to continue to do curbside collection for the sub-region.

The WRSB stated that have no problem supporting their request for two collection trucks as long as it doesn't affect WRWM's capital. With regard to the extension on the Certificate of

Approval of the current landfill site, the board will leave that decision with government like it did with the Long Range Committee last month.

The board could not agree to support a request for the tipping fee to be waived for this sub-region until they can get their curbside collection program up and running. There are still costs to the system even though waste isn't currently going to Central for landfilling, including costs to the operation of the Southwest Coast Transfer Station once it opens on Monday.

Motion 18-0913-7.1.1: Moved by Melvin Keeping, Seconded by Bernd Staeben. Be it resolved the WRSB waive the Tipping fee in the Southwest Coast Sub-region until they can get their curbside collection program running. Melvin Keeping was in favour of the motion with the remaining board members against the motion. Motion was defeated.

Meeting Adjourned at 2:20pm