

Western Regional Service Board Meeting Minutes

Meeting Information:

Date: Thursday, November 28, 2013

Time: 6:30pm – 9:10pm

Place: Northshore Room, Greenwood Inn and Suites, West Street, Corner Brook

***Note:** Due to the recent WRSB elections in October and November, all subsequent meetings will be attended by both the current WRSB members (until officially replaced or reappointed as per election results) as well as the newly elected members not yet appointed by the Minister of Municipal and Intergovernmental Affairs (MIGA).*

Present were:

Barbara Barter	WRSB Member – Burgeo and Area
Eli Bishop	WRSB Member – White Bay South
Leona Gillette	WRSB Member – Humber Valley
Roger Barrett	WRSB Member – Western Hills
Cynthia Downey	WRSB Member – Bay St. George
Lloyd Burton	WRSB Member – North/South Bay of Island
Bruce Burton	WRSB Member – Southwest Coast (Incoming)
Robert Cormier	WRSB Member – Bay St. George (Incoming)
Ken Meade	WRSB Member – Bay St. George (Incoming)
Don Downer	WRSB Chair
Jason King	Western Regional Waste Management (WRWM) Coordinator
Pauline Anderson	Western Regional Waste Management (WRWM) Office Administrator
Doug Mills	NPRSB (NorPen)
Boyd Wright	Municipal and Intergovernmental Affairs
Ashley Burke	MMSB Business Development Officer
Walter Nicolle	WRSB Member – Long Range (Via Telephone 6:30 – 7:00pm, bad connection)
Neville Greeley	WRSB Member – Corner Brook & Areas (Via Cell Phone 6:30pm – 8:20pm)
Chris Power	Municipal and Intergovernmental Affairs
Tammy McDonald	Environment and Conservation
Robert Locke	Service NL

Missing with Apologies:

Donna Luther	WRSB Member – Corner Brook & Areas (<i>Officially resigned her position on the WRSB</i>)
Geraldine Porter	WRSB Member – Bay St. George (Medical Leave)
William Bailey	WRSB Member – Southwest Coast
Frank Huxter	Municipal and Intergovernmental Affairs
Bernd Staeben	WRSB Member – Corner Brook & Areas (Incoming)
Keith Cormier	WRSB Member – Corner Brook & Areas (Incoming)
Tony Blanchard	WRSB Member – North/South Bay of Island (Incoming)

1. Call to Order

The meeting was called to order by WRSB Chair Don Downer at 6:30pm with quorum. Neville Greeley and Walter Nicholle joined the meeting via telephone. Agenda was approved as is and the meeting moved forward.

The newly elected members of the Board (yet to be officially appointed) were welcomed to the meeting and introduced to everyone present.

2. Approval & Adoption of Minutes from October 10, 2013 Meeting

Motion made by Roger Barrett to adopt the minutes as is (no edits necessary), motion was seconded by Cynthia Downey with all in favour (Neville and Walter included in this motion). Motion was carried and the minutes were adopted.

3. Business Arising from Minutes

- a. WRSB Briefing Update Report – this report included updates on items discussed at previous meetings. In order to expedite the meeting, it was decided to include these items in a separate document for WRSB members to read for informational purposes. The following points in the report required discussion due to further developments occurring since the Update Report was sent to the Board Members:
 - i) *Administration Building* – Due to time restraints, an offer was placed on one property of interest. If this offer is accepted, there will be extensive inspections to take place on the property.
 - ii) *Organics Study Progress Report* – The office is to participate in Meetings with Dillon Consulting Limited on December 16, 2013 in St. John's. This meeting is to discuss the first draft of the Organics Study Dillon has prepared.
 - iii) *Rocky Harbour Site Closure* – stated that the closure has been pushed to Summer 2014 when in fact it is pushed to Spring 2014.

- b. Wild Cove Capacity - what can be accepted?

This topic was discussed with Derrick Maddocks (Environment and Conservation). It was decided that this was something the Prime Consultant needs to work on with government. There doesn't seem to be any concerns with accepting C&D material at the site; however, if we want to include bulk disposal at the site then we need to know where the leachate is going. The Prime Consultant needs to determine if the site actually is equivalent to lined.

The Prime Consultant has now been selected (CBCL Limited) and this will be one of the many projects for them. First objective is to determine the status of Wild Cove (equivalent to lined) and the second objective is to determine the track of leachate. The Prime Consultant should provide Environment and Conservation with a scope of work on these two objectives.

- c. Regional Service Board Act and Elections

The WRSB Chair was asked by the Chairs of Eastern and Central Waste Management to coordinate a letter with them about the inefficiency of the current Regional Service Board Act. One example of the inefficiencies include the elections and the "New group of people" available to participate on the Regional Service Boards. This needs clarification as there is a "New Group of People" coming into play just about every year between LSD and Municipal elections. With this stipulation, the act can be read as requiring elections almost every year for possible new regional service board members. The concern is having board members who are no longer connected to LSD Committees or Town Councils after the Municipal/LSD elections take place. Could some sort of rotation be put into place to ensure the boards don't lose all their members after each election? To have an election for board members who were re-elected to their municipal council or LSD committee doesn't make sense.

Direction – Don to do a letter with the other RSB Chairs about this issue and offer suggestions and solutions to it. This might even require going back to the same section in the previous RSB Act.

A brief rundown of the RSB elections that took place in all seven sub-regions was given along with the results and further introduction of the new incumbents around the table who will be joining the board upon appointment by the Minister in 2014.

4. Correspondence:

a. McIvers and Cox's Cove Correspondence

The WRWM office received a letter from the town of McIvers requesting to keep their waste disposal site open until June 30, 2014. They listed four reasons for this extension; however, their arguments are not in line with the provincial strategy.

- i) McIvers could apply to MMSB for assistance with indiscriminate dumping as well as programs to provide training for towns in this measure. MMSB is accepting proposals for one town to be selected for training in 2014 for which McIvers can apply.
- ii) Budgets have to be submitted to government by January 31st so delaying the closure to June would be of no benefit as the budget would already reflect the change in tipping fees

The Certificate of Approval to operate the McIvers site expires as of December 31, 2013 and Service NL would like the recommendation of the WRSB as to whether an extension should be provided or not, along with recommendations from other groups within government. They were given ample notice, (Cox's Cove even had a representative on the WRWM Technical Committee) plus multiple back-and-forth correspondence between the town and WRWM. This site was supposed to originally close at the end of 2012 and has already had two extensions.

This is the only non sub-regional site still open in the Western Region since all other sites closed in 2012. The point was made that it is important to ensure that this recommendation does not interfere with the communication/relationships with North Shore communities.

Motion made by Roger Barrett that the WRSB does not support the request for an extension of the McIvers/Cox's Cove Waste Site beyond December 31, 2013. Motion was seconded by Cynthia Downey with Neville, Barbara, Cynthia, Leona, Roger, Eli all in favour, Lloyd was against the motion (Walter had departed the meeting due to a bad telephone connection and therefore not included in the motion). Motion was carried.

It was advised that we find out what waste is coming out of the fish plant and mink farm.

b. 'No Drainer' Proposal – Public awareness campaign to reduce the volume of HHW that goes down the drain (applying for EcoAction Community Funding)

On the surface, the question was asked why wouldn't we support this proposal, especially since they are not asking for any monetary support? MMSB does the majority of the HHW education and they have also received a request of support from this group, although they don't have enough information behind the request to make a decision. MMSB has requested the group provide more information on this proposal for them to review and advises WRWM to wait until they make a decision on this proposal before we proceed further with any kind of support. MMSB will inform us when they make a decision.

5. New Business:

a. Interim Waste Site Operational Take-overs

- i) *Letters of Intent* - for St. Georges and Corner Brook to make agreement to negotiate WRSB takeover of the two sites. We received a signed acceptance from St. Georges and received a verbal acceptance from Corner Brook. WRWM will confirm with Bae NewPlan Group (BNG) to begin the contracts for both sites, which they've been contracted to assist with. It was advised to put in request to City of Corner Brook for more details about the deficit and how it came about, the WRSB should have that shortly. WRSB directed the WRWM office to keep moving onwards with the work involved in these two site takeovers and working on the finer details involved.

McIvers and Cox's Cove will pay the base rate for Wild Cove since they were not involved in the development of the deficit Corner Brook incurred with Wild Cove.

- ii) Minister Kent and Politician Correspondence
- iii) *Corner Brook Pulp and Paper Limited* – not successful in obtaining a meeting with CBPPL and WRWM and has had repeated delays and cancellations of previously set meetings scheduled. Next tentative meeting date with CBPPL is for December 10th.

- iv) *MMSB HHW Proposal* – MMSB provided day collections for many communities in the province. In an attempt to reduce/eliminate these day events and provide a higher level of service for HHW collection/removal, the WRWM office will be submitting a proposal to MMSB to provide funding to place a permanent HHW structure at Wild Cove. **Direction - Determine if we can discuss this issue with Corner Brook and move forward.**

There are two sticking points with this proposal; 1) Liability, which also pertains to BSG; need to look into this in more detail. 2) Staffing – who would provide the staffing for this structure? EC Collins, City of Corner Brook or WRWM?

- b. MMSB Corner Brook Waste Audit of Aug 26-30, 2013

Presentation presented by Ashley Burke. The audit showed how much waste, and what waste, goes to Wild Cove over different geographic, economic and age demographics. The results of this kind of audit helps determine: areas for future waste diversion efforts; life of landfill; more detail budget preparation; and, how to size your infrastructure appropriately.

- c. Environmental Assessments and Crown Lands Applications

The Consultants (BNG) have selected appropriate land for each of the transfer stations and public drop-off sites and have made applications for the land ownership in most, if not all, of these areas which other government departments are reviewing. We are awaiting official approval on sites in Burgeo, Channel-Port aux Basques, St. Georges, Rocky Harbour and Hampden. Wild Cove is not Crown Land and there is interest in one of the Long Range Communities transferring property to WRWM for the Public Drop-off site in that area.

6. Notice of Motion(s) – We need motions for the following projects which will be funded directly to the Board:

- a. 17-WSTM-14-13E002, Western Waste Site Closures
- b. 17-WSTM-14-13E010, Western Data Management - Engineering
- c. 17-WSTM-14-14E010, Western Interim Site Takeovers
- d. 17-WSTM-14-2009001, Western Crown Lands/Surveys
- e. Prime Consultant Services RFP

Motion made by Eli Bishop that the WRSB accept the approved funding amount for the above mentioned (5) projects and authorized the Chair to sign the funding agreement on behalf of the board. Motion was seconded by Cynthia Downey with all in favour. Motion passed.

7. Next Meeting & Other Upcoming Dates

It was agreed to stick with the fourth Thursday of each month until the new board appointments come through. There will be no meeting in December so the next meeting is scheduled for January 23, 2014. Venue is to be determined.

8. Meeting Adjournment

Meeting was adjourned at 9:10pm.